

**Monroe County Board of Education**

**Regular Meeting**

**November 8, 2018**

**Monroe County Technical Center**

**I. Roll Call**

- a. Mr. Wickline called the meeting to order at 6:00 p.m.
- b. Members present were Keith Wickline, Everett Fraley, Danny Lively, and Sally Wallace. Candace Sabol was absent.

**II. Pledge of Allegiance**

- a. Mr. Wickline thanked MCTC for their hospitality.

**III Approval of Agenda/Adjustments**

- a. Mr. Wickline announced that check numbers 83996, 84013, and 84024 should be voted separately. Mr. Fraley made the motion to approve the agenda with the adjustments.  
The vote to approve was unanimous.
- b. Mr. Wickline welcomed Brady Davis, JMHS Student Body Vice President.

**IV. Public Comments**

- a. None.

**V. Presentations**

- a. Tricia King presented information for the MCTC LSIC Executive Summary, stating they had 371 students enrolled which is 77% of the JMHS population. 133 of those students are on track to complete their concentration. The statewide average is 37% completers with 63% not completers. MCTC had 63% completers with 37% not completers last year. MCTC also has 98% of students in positive placement, the highest in the region. This means the concentration offerings at MCTC are a good fit for the county. Students have participated in community events, zero turn mower competition, state park projects, Story Book Christmas, etc. Biomedical Science, the new program, has a waiting list and will have completers this year.
- b. Don Dransfield, LSIC Chair, spoke about his service on the LSIC Committee.

c. Mrs. King noted their goal for facilities improvements and the agriculture teachers, Shawn Hill and Mitchell Boone, having traveled to Preston County and returned with ideas to expand the meat house department. Buzz Foods is in need of trained employees and is interested in providing input for the expansion.

c. Mr. Wickline asked if the locks had been replaced and Mrs. King replied that it is a work in progress, with the company having cancelled the installation on several occasions.

## VI. Policies and Procedures

- a. Mrs. Basile recommended approval of the Revision for the Tobacco Control Policy for first reading and being placed on a 30-day comment period. Mr. Fraley made the motion to approve and the vote to approve was unanimous.
- b. Mrs. Basile recommended approval of the Athletic Rules and Expectations Policy for first reading and being placed on a 30-day comment period. Mrs. Wallace made the motion to approve and the vote to approve was unanimous.

## VII. JMHS Student Government Report

- a. Brady Davis spoke about goals the Student Government is working toward. They would like to provide juniors and seniors the ability to paint parking spaces once they have been rented. They want to focus on the library being available during lunch for student use. The organization is working on impeachment procedures and guidance should they need that in the future.

## VIII. Superintendent's Report

- a. Mrs. Basile presented Teacher Achievement Certificates to Shawn Hill, Mitchell Boone, Erin Sowers, Julie Bradley, Scott Womack and Michael Wiley. These certificates were presented in recognition of those teachers with student NOCTI scores above the state and national average. The NOCTI assessment is an industry test given to determine career readiness. Mrs. Basile congratulated those teachers with students scoring high on the test, acknowledging their efforts in helping prepare students for their career industries.
- b. Mrs. Basile announced to the board that Channing Carr had been elected as the WV State Educators Rising President. Carter Brown had won first place in the FFA Regional Zero Turn Mower Safety, Knowledge, and Skill Contest. She congratulated both students for their accomplishments.
- c. The JMHS graduation rate for 2017-2018 was again above the state average at 95.20%.
- d. Mrs. Basile shared that the county is beginning a Math Cadre for all math teachers, including MCTC teachers. Opportunities will be provided to review math proficiency data, math standards, missing standards at early grades, planning professional development, and addressing other needs within the math department. The first meeting is scheduled for November 28.
- e. Mrs. Basile announced that as a result of House Bill 3080, all public school students will be given a Civics test similar to portions of the immigration test given by the US Citizenship and Immigration Services. This will be given to high school students as an

- indicator of their civics education. Test results will be shared with the board.
- f. Mrs. Basile did present the Peterstown School Project to the SBA on October 29. The result will be learned on December 10.
  - g. Mrs. Basile has contacted other counties asking how they are handling educational leave requests. Replies received to date are that Tucker County and Summers County are no longer approving educational leave. Wetzel County will allow leave if there are no other attendance problems for the student. Raleigh County is creating a policy to abolish educational leave. Mrs. Basile will inform the board when she receives more information from counties.
  - h. Mrs. Basile recently met with the JMHS Leadership Team and they shared daily concerns they are having with technology. The team asked if the Technology Systems Specialist posting could be changed to Technology Integrated Specialist. It was noted that the posting had been open since June with no applicants and that the former TSS performed some TIS work. Other schools have a part time TIS, with JMHS and MCTC not having a TIS position.

#### IX. Consent Items.

- a. Mr. Lively made the motion to approve the Consent Items with the exceptions noted above. The vote to approve was unanimous. Consent Items included Minutes from October 16, 2018; Payment of Bills, and Transfers and Supplements.
- b. Mr. Lively left the room prior to the vote due to this being a reimbursement. Mr. Fraley made the motion to approve check number 83996. The vote to approve was unanimous. Mr. Lively returned to the room.
- c. Mr. Wickline left the room due to this check being written to a family member. Mr. Lively made the motion to approve check number 84013 and the vote to approve was unanimous. Mr. Wickline returned to the room.
- d. Mrs. Wallace left the room due to this check being a reimbursement to her. Mr. Fraley made the motion to approve check number 84024 and the vote to approve was unanimous. Mrs. Wallace returned to the room.

#### X. Old Business

- a. Mrs. Basile recommended approval of the purchase of a 3/4 ton Ford pickup for the maintenance department at a cost of \$26,645. The board previously approved the purchase of this truck at a cost of \$25,355. When Mr. Berry called to order the vehicle, an incentive of \$1,290 was no longer available so the cost of the truck increased to \$26,645. Mr. Lively made the motion to approve and the vote to approve was three to one, with Mrs. Wallace opposed.

#### XI. New Business

- a. Mrs. Basile recommended approval of the Academic Excused Absence for McMunigal and Jackson to attend a 4-H event involving STEM. Mr. Fraley made the motion to approve and the vote to approve was unanimous.

- b. Mrs. Basile recommended approval of the MVS' Eighth Grade Parent Committee and their officers. Mr. Lively made the motion to approve and the vote to approve was unanimous. Officers include: Shannon Parker, President; Johna Jackson, Vice President; Cassandra Bailey, Liaison to School/Treasurer; and Tonia Fullen, Secretary.
- c. Mrs. Basile recommended approval of the MVS' Eighth Grade Out-of-State Trip to Washington, D.C. in May, 2019. Mr. Lively made the motion to approve and the vote to approve was unanimous.
- d. Deborah Sams and Trina Shoda presented the JMHS LSIC proposed budget including items for classroom door locks, musical instruments, maps, globes, equipment, cafeteria tables, novels, drama supplies, AEDs batteries/pads, printer ink, locks for locker rooms, the online scholarship program, class supplies, stage curtains, incentives and supplies for SAT testing, etc. The total budget is \$55,275.80. Mr. Lively asked if the carryover funds were being saved for a special project. Mrs. Shoda stated that they were funds that were not used last year. Mr. Fraley asked if the door locks were to be used during lockdowns.
- e. Mr. Fraley made the motion to approve the JMHS LSIC Budget and the vote to approve was unanimous.
- f. Tricia King and Don Dransfield presented the MCTC LSIC Budget. Items include AED batteries and pads, telephone system upgrades, graduation certificates, student travel for each active club, National Technical Honor Society membership, recruiting, service-learning projects, CTE Day at the Capitol, and student dues and fees.
- g. Mrs. Wallace made the motion to approve the MCTC LSIC Budget and the vote to approve was unanimous.
- h. Nutenna Weikle and Sue Lee presented the proposed MVS LSIC Budget. Their budget includes field trips, classroom supplies, art supplies, Words that Way supplemental curriculum, Accelerated Reader books, math supplemental resources for 7<sup>th</sup> and 8<sup>th</sup> grades, Pi-Day supplies, Sumdog online computer program for math and English Language Arts, calculators, science fair, portable public address bundle, ukulele tuner, library books, physical education supplies, Battle of the Books awards and trophies, first grade journal project, conduct rewards, scan snap scanner, planners, Drug Free Red Ribbon Week supplies, toner, ink, charging cords for iPads, Chromebook coding games, head phones, Easy Tech Digital Literacy Curriculum, AR renewal, drama club props and costumes, cafeteria tables, radios for school safety, a vacuum, renting a shampooer, a floor scrubber, basketball goals, and Summative Assessment rewards.
- i. Mr. Fraley made the motion to approve the MVS LSIC Budget and the vote to approve was unanimous.
- j. Susan McGlothlin, Christine Cardinal, Linda Ludwig, and Leigh Boggess presented the PES LSIC Budget. Mrs. McGlothlin noted this is her 31<sup>st</sup> year as a teacher. She is thankful to work in Monroe County and she hopes to teach in a new school prior to retirement. Budget items included AED batteries, office supplies, copy paper, field trips, Accelerated Reader program, class supplies, Scholastic Weekly Readers, National Geographic, nurse supplies, incentives, student rewards, Career Day, toner, ink, projectors, headphones, elmos, Carnegie Hall bringing multi-culture lessons, art supplies, drug-free

week items, Accelerated Reader rewards and books, Leader in Me materials, Leadership Day and incentives. Ms. Cardinal shared that she has taught many years in Monroe County and spoke about the Leader in Me program and the changing dynamics. She feels the levy is necessary to provide these services to students. She is excited about the improved community involvement. Ms. Ludwig shared that everything the school does is with levy funds and states they are for the children in the county. Ms. Boggess stated that their budget reflects putting kids first.

- k. Mr. Lively made the motion to approve the PES LSIC Budget and the vote to approve was unanimous.
- l. Leslie Ferguson presented the PMS LSIC Budget. Their budget includes field trips, Accelerated Reader program, Battle of the Books and rewards, Science World, National Junior Honor Society dues, office supplies, ink, camera upgrades, student awards, test incentives, student assignment notebooks, shrubbery, and having the gym floor refinished.
- m. Mrs. Wallace made the motion to approve the PMS LSIC Budget and the vote to approve was unanimous.

## XII. Personnel Items

- a. Mrs. Basile recommended approval of the Personnel List as written. Mr. Fraley made the motion to approve the list. The vote to approve was unanimous. Those items approved are a Resignation for Mallena Hefner as ECCAT at MVS, effective October 22, 2018. Hires were Mallena Hefner as Substitute Cook, Substitute Custodian, and Substitute Aide; Lanell H. Carter as a Substitute Custodian, Lindsey S. Porterfield and Deborah Campbell as Substitute Aides; Carrie N. Mann as a Substitute Teacher; Stacie L. Bennett as Second Grade Teacher for MVS; Michael J. Hines as Girls' Assistant Basketball Coach for PMS; Travis D. Allen as Girls' Assistant Basketball Coach for MVS; and Timmy Neel as Boys' Assistant Basketball Coach for MVS.
- b. A Medical Leave of Absence was granted for Kimberly A. Cody from October 23, 2018, through November 10, 2018; and a Medical/Maternity Leave of Absence was granted for Molly W. Hoke. Volunteers approved were Aaron J. Jones and Natalie W. Jones.

## XIII. Discussion Items

- a. Mr. Wickline asked about the elementary teachers meeting with Mr. Martin regarding data. Mrs. Basile stated they had met, Mrs. Nelson had sent a follow-up survey, and would present information at the November 20<sup>th</sup> meeting.
- b. Mr. Wickline asked that an item for the Second Creek School be placed on the next agenda based on the information received from Mr. St. Clair.
- c. Mr. Lively thanked Brady Davis for coming to the meeting and participating in the meeting.
- d. Shawn Hill thanked the board for coming to MCTC and talked about the potential expansion of the meat house. He envisions adding a process that will benefit the community and teach skills to students. He stated that the program is 100% safe.

XIV. Public Comments

a. None

XV. Adjournment

a. Mr. Fraley made the motion to adjourn the meeting at 7:48 p.m. The vote to approve was unanimous.



President



Secretary